

# SEDGWICK Parish Council

Minutes of the Meeting held on Wednesday 14<sup>th</sup> March 2018 at 7:30pm  
Venue: Sedgwick Village Hall

**Present:** Cllr B Holmes (Chairperson), Cllr R Gill, Cllr D Willacy, Cllr G Stoker, Cllr J Oscroft, District Cllr Eccles, Mrs S Roberts (Parish Clerk) and no residents

## 128/17 Apologies:

It was resolved for apologies, with reasons given, to be noted from Cllr R Smith, County Cllr Gray and PCSO Boaks.

## 129/17 Declaration of Interest/ Dispensation Requests: None given

## 130/17 Minutes:

It was resolved for the Chairperson to sign the minutes of the meeting held on 14 February 2018 as a true record.

## 131/17 Public Participation: None

## 132/17 Reports:

**Police Report:** 58 incidents have been reported in the wider area with 13 crimes being submitted. The report will be displayed on the Noticeboard and Website.

**District Cllr S Eccles** – reported a busy time with budgets, she was producing a newsletter which supported the Parish issues of unrepaired potholes and litter. Green bins were not collected last week due to the severe weather because staff were gritting the roads but should have been collected since.

**County Cllr B Gray** – was not available to give a report

**Village Hall Report-** None given

## 133/17 Website: See attached Website Report by Cllr Holmes

Additional information: Treble 3 have added a cookie “pop up” to make the site more Data Protection Compliant; other measures (privacy policy/cookie policy/T&C) will be introduced as they are developed in conjunction with our work on GDPR. We still need to advise parties who use our old address.

## 134/17 Parish Council Training:

Data Protection Training on 8th March - see report

Effective Councillor sessions 1 & 2 on 16<sup>th</sup> & 30<sup>th</sup> April. Cllr Smith to attend

## 135/17 Planning: No new applications received

Correspondence from SLDC Planning application SL/2018/0002: proposed extension to property. SLDC does not inform SPC of extensions as full planning is not required.

## 136/17 Highways/Footpaths: see attached Highways Report by Cllr Stoker & Cllr Holmes

**Faults:** All faults have been reported. Cumbria Highways have assessed the sign on the railway bridge as not being in need of repair and the white lines promised at the meeting with Victoria Upton are now assessed as not needed. Council felt the road sign was extremely dangerous and Cllr Stoker agreed to request it is repaired immediately. The decision about white lines has already been queried. All other faults are still awaiting action. It was agreed that Council were using all available strategies to progress highways matters. It was resolved to continue to report all faults and lobby CCC. It was reiterated that more progress would be made if residents and other local bodies/businesses also logged faults.

**Winter Gritting:** Cllr Gill reported Sedgwick had received two extra gritting runs. It was noted that this had been as effective as possible given the timing of the snow.

**Visibility Mirror:** Cllr Stoker reported after in-depth discussions with SLDC it was agreed the mirror would not be fit for purpose so this project would not go ahead

## Lobbying SLDC/CCC:

**Victoria Upton:** Cllr Holmes had emailed 2 letters and had not received a response.

**Cllr Little:** Cllr Holmes had sent a letter to Cllr Little to ask him to visit to inspect Parish roads and attend our APM and to personally support our campaign to get the road between Carex Farm to Crosscrake resurfaced. It was not acknowledged.

A second letter was sent and a short reply has been received simply stating that the letter had been forwarded to the "response team". Councillors expressed dismay and questioned whether the letter had been read fully, because the invitation was to Cllr Little himself specifically in his capacity as highways cabinet member and therefore of no relevance to the response team. The lack of a response to the invitation was felt unsatisfactory.

Cllr Holmes agreed to reply to VU and KL to express council's disappointment that proper replies have not been received.

**Speed Monitoring/20mph Zone:** Correspondence had been received from a resident querying the validity of recent speed monitoring and asking about risk assessments, criteria for 20mph zones and the purchase of SIDs. These issues fall outside the remit of the Parish Council, so the queries were forwarded to Sgt O'Neil who has reassured us that the results were valid. The cost of 3 SIDs for the 3 main approaches to the village is well beyond our means and deployment on single track roads with limited verges is problematic. It was agreed that Council had made every representation possible to raise the issue of speed monitors and the creation of a 20mph zone. Further progress, may be made if a wider group took up the cause eg setting up a working party. The Clerk was willing to help facilitate this by collating contact details of any residents willing to become involved.

**Improvements to the Aqueduct:** We have not received any confirmation regarding the scheduled work.

**Emergency Vehicles:** Following another report of an ambulance having to turn back at the aqueduct, council has again contacted the emergency services. It has been confirmed by NWS that not all emergency vehicles can fit under the aqueduct bridge but that local teams have been warned not to follow Satnav. It was agreed that Council should continue to raise the awareness of residents by highlighting the problem in each edition of the Newsletter and the Emergency Plan will be updated accordingly at the annual review.

**Correspondence received:** A resident has notified Council about a vehicle collision on Crosscrake Road. Council noted that the resident had reported the incident via the correct channel and it had been dealt with.

**Grass Cutting Contract:** Clerk informed Council the existing contract is valid until October 2018.

#### 137/17 Playground /Millennium Field

Cllr Stoker has carried out the monthly safety check on the Millennium Field and no faults were found. Usage was low due to the bad weather conditions but waste bins have been emptied. Cllr Stoker & Cllr Willacy will inspect and clean the equipment, weather permitting in April. Cllr Stoker wished it to be minuted that the facilities might be described as "a little gem in this area"

#### 138/17 Canal

- a) Canal footpaths monthly inspection: see attached report by Cllr Smith
- b) A replacement sign for the bottom of the ramp footpath has been installed by Cllr Willacy; thanks were expressed by Councillors to Cllr Willacy for the installation.
- c) The collapsed retaining wall had not been completed, due to weather conditions.
- d) The CMP Safety inspection by Alistair Hearne has been requested.

#### 139/17 Finance

- a) The Bank Balance as of 28 February 2018 - Current a/c £4,149.65 Reserve a/c £10,001.90
- b) Payments: DD First Utilities Feb £18.99, SLDC, Sign Canal Path £19.99, Clerk salary/expenses £1,301.22, Printing Plus newsletters £122.12, Treble3 New Website £903.60, Mikes Craft, 2<sup>nd</sup> Sign Canal Path £19.95 and First Utilities DD March £18.99
- c) It was agreed for the Clerk to claim the VAT back to the end of March 2018 amount £163.46
- d) The Accounts Report for 14<sup>th</sup> February 2018 were signed and accepted.

**140/17 Data Protection Training for Councillors:** see attached report by Cllr Holmes and The Parish Clerk  
Additional Information: The training received on 8/3/18 was extremely disappointing; advice given was not sufficiently sector specific and in parts contradicted the CALC toolkit. A complaint has been sent to CALC questioning best value. There are still decisions pending at a national level before Parish Councils will be in a position to act – for example, it is still not clear whether Clerks can be appointed as Data Protection Officers. It was agreed that achieving compliance will be a complicated and lengthy on-going process but that it was important to begin the process by doing what we can which from now on. A Data Protection training item will appear on all future agendas so issues can be covered systematically.

- Councillors were reminded that it was best practise to use a separate email account for Parish Business. If there are multiple recipients, the BCC not CC field should be used and a disclaimer footer should be inserted in all Parish Council emails. (Cllr Holmes to research wording)
- It was agreed to register with the IOC at a cost of £35.

**141/17 Newsletter Review:** The Spring Newsletter had been circulated to every household -it included the notice of the APM and the agenda. Any extra copies will be given out at the APM.

**142/17 Armistice Beacon:**

The joint WW1 Beacons of Light event with Stainton Parish Council on 11/11/18 is taking shape. A successful first meeting had taken place on 12/3/18 attended by Cllr Holmes & Cllr Stoker. Mr Stott has kindly offered to organise a beacon in his field to be lit at 7pm on 11/11/18. Crosscrake Church, the school, WI and all other local groups will be asked to become involved – it will be discussed at the APM. A further meeting is planned for 24<sup>th</sup> April to progress this joint venture for the two villages.

**142/17 Grants Available:** The Clerk will investigate what funding may be available and report back.

**143/17 Arrangements for APM 21<sup>st</sup> March 2018:**

Every household has received notice of the meeting via the newsletter and is displayed on the website and noticeboard. The Clerk has invited representatives from local groups and organisations and Mrs M. Little (Church Warden) will present information about the Church Hall appeal. Cllr Holmes had invited Cllr Little to talk about Highways, but he has not replied. The SPC annual review presentation and website launch was discussed and it was agreed that Cllrs will present reports covering their respective areas of responsibility. Consultation on priorities for 2018/19 would follow. The Village Hall Committee will talk about Defibrillator DVD and future training. Also, there will be an opportunity for residents to ask questions or raise issues. Refreshments would be arranged by Cllr Holmes.

**144/17 Correspondence:**

1. Bay Health and Care Partners Engagement: received and noted
2. Happier Healthier Sunday Funday: received and noted
3. CALC Newsletter March Edition received and noted

**145/17 Items for consideration for a future agenda**

- Next Council Meeting **18<sup>th</sup> April (note rearranged date)**
- Feedback from APM
- Financial Reserve Statement
- Website update
- Data Protection Update and Training
- Grant funding sources

**146/17 Date of next meeting**

It was confirmed that the next Parish Meeting will be on Wednesday 18<sup>th</sup> April 2018 at 7.30pm and will be held in the Sedgwick Village Hall.

*The meeting closed at 9 15 pm*

Signed: ..... (Chairperson)

Date: 18<sup>th</sup> April 2018

## **March Reports**

**Police Report March 2018**

**Highways Report March 2018**

**Website Report March 2018**

**Data Protection Reports March 2018**

**Canal Footpath Report March 2018**