

## SEDGWICK PARISH COUNCIL

### Minutes of the Council Meeting held on Wednesday 13th March 2019 at 7:30pm Venue: Sedgwick Village Hall

**Present:** Cllr B Holmes (Chairperson), Cllr R Gill, Cllr R Smith, Cllr D Willacy, J Oscroft, District Cllr R Bingham, District Cllr Cooper and Mrs S Roberts (Parish Clerk)

**124/18 Apologies:** It was resolved for apologies with reasons given, to be noted from PCSO Boaks, Cllr G Stoker and District Cllr T Harvey.

**125/18 Non-Attendance:** Cllr Gray

**126/18 Minutes:** It was resolved for the Chairperson to sign the minutes of the meeting held on 13th February 2019 as a true record.

**127/18 Declarations of Interest / Dispensation Requests:** None

**128/18 Public Participation:** None

**Police Report:** 66 incidents have been reported in the wider area with 17 being submitted; the report will be displayed on the noticeboard and website.

**District Cllrs:** Cllr Cooper would be attending a meeting next week so will not be present at the APM. Cllr Bingham reported the Grange Lido was still being discussed. The revamp of Kendal Town Hall and offices had been agreed at a cost of five million pounds. The bridge at Crooklands had been closed by The Canal Trust because it has been damaged and there had been much disruption in local area; Cllr Bingham felt this was an issue and that Highways Department and the Canal Trust should have been working together on in order to quicken the repair work.

**County Cllr B Gray:** Cllr Gray did not attend the meeting.

**Village Hall Report:** none received

**128/18 Review of Grant Policy:** Format agreed by all Councillors and review scheduled for April 2021

**129/18 Planning Update:** None Reported

#### **130/18 Highways/Footpaths**

1. Highways report discussed by Cllr Holmes. It was noted that if any reported repairs were not repaired within three months the reports were automatically removed from the system. Cllr Holmes has resubmitted several repairs back on the system but has requested County Cllr Gray to be notified of this matter and the Clerk to report back at the next meeting.
2. Work on the bypass and Natland is complete but diversion signs are still causing hazards in the village. It was agreed for the Clerk to contact Highways Department and request them all to be removed.
3. It was agreed to replace the three metal signs which Cllr Stoker had reported as damaged. Omerod Signs had quoted £18 each. District Cllr Cooper and Bingham agreed to pay towards funding these.

#### **131/18 Playground /Millennium Field**

1. Cllr Stoker has carried out the monthly check on the Millennium Field and reported that there are no faults. Bins have been emptied.
2. Cllr Stoker reported the fence near the canal was in poor repair and needed replacing. As he was not at the meeting it was agreed to defer discussion until April's meeting. The Calor Rural Grant might be a source of funding to carry out these repairs. Cllr Willacy noted that a post near the gate to the Millennium Field was broken and he would provide a post which he would replace the broken one with. The charge for this post would be £4 and payment was agreed.

### **132/18 Canal**

1. Cllr Gill reported that all was in order along the canal woodland, paths and bed. Although he provided a report of two trees which may be unstable but if they fell it would be into the Canal bed. It was agreed to have a walk around the Canal before the start of Mays meeting to check these trees and any ash die back effecting trees.
2. LCRP Report – Cllr Holmes reported that LCRP minutes were not up to date on the website but that November's minutes indicate that the Access Project at Hawes Bridge which would have routed the Towpath Trail through the Parish along the river had been abandoned in favour of repairs to Stainton Aqueduct. A Tourism Growth Project at Hincaster and the cycle facility improvements in Kendal are pressing ahead. The minutes include reference to Parish Councils being asked to provide funding to LCRP. Council agreed to monitor this.  
Cllr Holmes reported that she and Cllr Stoker met with Carrie House, the new Engagement Officer from LCRP, to pass on residents' concern about the safety of the aqueduct steps and condition of their aqueduct information board. Her colleague (the new LCRP Project Manager) Richard Frank had asked to be at the meeting but did not turn up. Carrie agreed to investigate whether a hand rail could be fitted to the Aqueduct, as a safety measure. The whole Towpath Trail is due to be completely rebranded and old information boards will be replaced with "modern interpretations including digital linking" and sculptures and so the existing board will not be repaired.

### **133/18 Website:**

1. Cllr Holmes reported the agendas, minutes and reports are added monthly to the site. The website is regularly peaking at 178 hits.

### **134/18 Finance**

- a) Bank Balance as of 28 February 2019 Current a/c £5,859.14 Reserve Account £10,011.91
- b) Payments Approved: Broadband Village Hall March £18.99, James Parks- wood chippings £350.00, Printing Plus £123.50, Clerk salary/expenses £1,380.20, B Holmes – Projector £229.00 and Data Protection Fees £35.00
- c) The Accounts Report from Meeting Dated 13 February 2019, the transactions cleared was signed.
- d) Digital Vat Returns: information was received from CALC which indicated training and digital software would be made available before October 2019. Also, Parish Clerks to claim VAT as usually in the meantime. The VAT has been calculated £ £383.14 The Council agreed for the Clerk to reclaim this at the end of the month.

### **135/18 Annual Parish Meeting Preparations**

Village representatives have received invitations

Councillors agreed to speak about their areas of expertise as part of the Council Review.

The Clerk will print agendas and provide a financial report which she will present.

Cllr Holmes to purchase refreshments. Cllr Willacy to provide glasses. Cllr Gill to test projector and set it up on the night.

Neighbourhood Plan to be discussed under future initiatives.

Peter Jones is due to do a presentation about the anniversary celebrations and renovation project at Stainton. It was agreed to donate £30 for the speaker to Lancaster Canal Trust.

A presentation of Armistice photos will be displayed while refreshments are served.

**136/18 Spring Newsletter with APM information Update:** All newsletters had been distributed, it was agreed for all editions to be produced on card. 220 copies are sufficient. Next newsletter due September and if anyone has any information please pass it to Cllr Holmes.

### **137/18 Items for consideration for a future agenda**

- Highways Report
- Canal Report
- Millennium Field report/repairs
- PCSO Report
- Yearend Accounts and Draft Budget
- Evaluation of APM
- Accountant to be nominated
- Annual Review of Emergency Plan

**138/18 Correspondence:**

- Community Governance Review: received and noted no change to Sedgwick Area
- World Heritage Status: received and noted
- Kendal Flood Risk Management Scheme: received and noted
- Tour of Cumbria – cycling event 27 July 2019: received and noted
- Local Committee – working Together: received and noted
- Calor Gas Community Grant Offer: received and noted to be used to fund Millennium Field repairs
- Police Report- South Cumbria News: received and noted
- CALC – Council Training Update: received and noted. If Neighbourhood Plan training is required, we will reply.

**139/18 Date of next meeting**

It was confirmed that the next Parish Meeting will be on **Wednesday 10<sup>th</sup> April 2019 at 7 30 pm** and will be held in the Sedgwick Village Hall. **APM Wednesday 20<sup>th</sup> March 2019 at 7 30 pm.**

*The meeting closed at 8 50 pm*

Signed: ..... (Chairperson)  
Date: 10<sup>th</sup> April 2019