

## SEDGWICK PARISH COUNCIL

**Minutes of the Council Meeting held on Wednesday 12 September 2018 at 7:30pm**  
**Venue: Sedgwick Village Hall**

**Present:** Cllr B Holmes (Chairperson), Cllr D Willacy, Cllr G Stoker, Cllr J Oscroft, District Cllr R Bingham, Mrs S Roberts (Parish Clerk) and no members of the public.

**38/18 Apologies:** It was resolved for apologies with reasons given to be noted from PCSO Boaks, Cllr Gill, Cllr R Smith, County Cllr B Gray, District Cllr T Harvey and District Cllr B Cooper.

**39/18 Minutes:** It was resolved for the Chairperson to sign the minutes of the meeting held on 18 July 2018 as a true record.

**40/18 Declarations of Interest / Dispensation Requests:** Cllr Willacy – Canal Boundary repair

**41/18 Public Participation:** BT building previously reported – poor state of repair - ref MON0189470 – Cllr Stoker met with Callum Rose, who agreed to the following work being carried out, repair to the roof, painting the building at a lower level and removal of rubbish. This would be completed shortly, and Cllr Stoker would report back at the next meeting. Cllr Stoker had cleared the rough grass in front of the wall on the road side so passing the building was now accessible.

**Police Report:** 50 incidents have been reported in the wider area with 11 being recorded crimes including a burglary in Sedgwick; the report will be displayed on the noticeboard and website.

**District Cllrs:** Cllr Bingham reported he has been elected to the Human Resource Committee and explained his responsibilities. He had nothing to report which was relevant to the parish and had attended no meeting since our last meeting.

**County Cllr B Gray:** Cllr Gray sent her apologies and was pleased to hear work had started on Wellheads Lane repairing the potholes

**Village Hall Report:** Diana Holmes reported it has been a quiet summer, nothing to report to the Parish Council. The Village Hall AGM is in November after which she will report back.

**42/18 Financial Regulations:** Cllr Willacy had raised the fact that £100 was too low an amount for repairs to be carried out without three quotes, it was agreed by all to amend the financial regulations (11. Contracts (H)) from £100 to £200 + vat. Clerk to amend the regulations and present them at the next meeting under finance

**43/18 Training:** All Councillors have received the autumn training programme and it was reported no one required any training at present.

**44/18 Planning:** -  
SL/2018/0598/0599 Sedgwick Lodge, Sedgwick, refurbishment of existing building of a two-storey side extension. Council have inspected the plans and are happy with the scale and layout. Clerk to report Council's discussion to SLDC.

SLDC/2018/0581 Sycamore View update: -planning consent has been granted with restrictions.

SLDC offer to fund portable projector to enable projection of planning documents to replace printing copies which are no longer available, Clerk to contact SLDC team leader David Cooper to enquire if they will purchase a projector for the Parish Council, update at the next meeting.

### **45/18 Highways/Footpaths**

1. Received Highways report by Cllr Stoker- see attached report. Cllr Stoker added that Victoria Upton had advised that Highways Dept is about to carry out work on Wellheads Lane and by the River Kent. Cllr Stoker had spoken to the contractors who agreed if any materials were left they would fill in the potholes at Carex Farm. Also, Victoria Upton agreed the signage at the Aqueduct needs to be moved to a more prominent position. Cllr Holmes stated that if repairs had not been completed in three months the system deleted them, so she was reporting them to keep them live on the system.

2. The sign post on Back Lane is rotten and in need of repair, Cllr Stoker agreed to provide quotes for the replacement sign. It was also agreed to add on signpost the Millennium Field, defibulator and Cricket Club. It was also raised to establish what the cost would be to install a metal shoe on the original post, remove the rotten part and add the addition signs to the existing post. Quotes to be raised for the next meeting

#### **46/18 Playground /Millennium Field**

1. Cllr Stoker has carried out the monthly check on the Millennium Field and reported that all repairs and cleaning work had been completed and bins emptied. It was raised that the new basketball base was crumbling, Cllr Willacy agreed to inspect it. Cllr Stoker produced a quote for two further flagstones and he agreed to add them to the base.
2. The Annual Safety Inspection from ROSPA report has been emailed to all Councillors. The action points highlighted, and responses are as follows: -
  - football nets need to be fixed – Cllr Stoker to peg them down
  - basketball post requires warning sign – Cllr Holmes to produce, laminate signage
  - Large slide – step rotten, Cllr Willacy to remove and repair
  - Fiberglass body and internal steps and log cross bar in wood, need to be monitored by monthly inspections,
  - bark required at the base of the slide- it was agreed to trial two types and raise the results in the spring 2019.

#### **47/18 Canal**

1. The Woodland Management and Safety Inspection by A Hearne has been carried out and a written report is still not available.
2. Cllr Willacy has obtained quotes to cut the large tree £85.00, removed the stump (chemical and winch) £70.00, removed other marked Ash Trees £85.00 and trim and treat the goat willow £95.00. All agreed for this work to be carried out by Mr Parks
3. The vegetation including tree roots growing in the joints of the Aqueduct stonework needs removing to avoid damage. Cllr Stoker has cleared the vegetation.
4. The iron work stumps are visible above ground level have been removed by Cllr Willacy
5. The map of the canal area shows some boundary marks – copies of the map attached to the Deeds was distributed and Cllr Holmes clarified the position and ownership of the boundaries. According to the marks on the map. It was agreed to meet and view the boundary near the ice house before the next meeting to clarify the situation regarding the post and wire fence. Clerk to arrange the inspection.
6. The small area of the stone wall boundary has been repaired by P Airey cost £35.00.
7. The first bench along the path has been repaired by P Airey £48.50, which was agreed for payment under section 14 c
8. LCRP Update: - Helen Moriarty reports that they are appointing a project manager who will have responsibilities for the LCRP project for Sedgwick, Hincaster and Stainton. Council hope to explore the suggested improved hand rail and signage with the project manager in the near future.
9. Chairperson wished to thank everyone for all the work carried out on the Canal this summer.

#### **48/18 Data Protection Training:**

1. Cllr Holmes provided a written report regarding implementing GDPR compliance – see report
2. The advice for Councillors Document was discussed and approved.
3. The Implementation Plan was agreed and the next phase actioned.
4. ICO July Newsletter had been received and sent to all Councillors.

#### **49/18 Website:** see report by Cllr Holmes

Cllr Holmes remarked on how more people were accessing the site and the feedback was good.

#### **50/18 Finance**

- a) Bank Balance as of 30 August 2018 £9,858.23 & Reserve Account £10,004.38
- b) Anonymous Donation received from a resident of £100, to be used for maintenance of the Millennium Field. (it was agreed to purchase the bark needed for the play swing)
- c) Payments Approved: broadband Village Hall August £18.99, Printing Plus-Newsletters £122.12, ROSPA Play Safety Report £ 117.60, P Airey repair stone wall £35.00 and repair to Bench £48.50. Village Green- Bench Cllr Stoker £249.99 and broadband Village Hall September £18.99.
- d) The Accounts Report from Meeting Dated 18 July 2018, the transactions cleared was signed.

- 51/18 Armistice Beacon:** see report by Cllr Holmes  
Cllr Holmes explained what had been discussed and how residents are being asked to contribute to the exhibition. Council had no objection with any profits raised going towards the Church community rooms. Also Sedgwick Parish Council would support the event with a donation of £150.00 as previously agreed.
- 52/18 Newsletter:** Summer Edition- feedback good. The next edition would be before Christmas. The schedule was discussed, and it was agreed to continue publishing in Spring/ Summer/ Christmas
- 53/18 Correspondence:**
- North West Coastal Access update: information received and noted
  - Cumbria Constabulary Joint Annual Public Consultation Survey: information received and noted
  - CALC Membership Subscription Review: received and noted
  - SLDC Community Governance Review: received and noted
  - Kendal AAC- Notification of Kendal 10k Run, 8<sup>th</sup> May 2019 start time 7 30pm: received and noted.
  - CALC Nomination to Exec Committee 2018: received and noted
  - District Association meeting Thursday 20<sup>th</sup> September @ Gilpin Bridge 7pm: received and noted
  - SLDC Standards Committee Agenda Meeting 18<sup>th</sup> September: received and noted
- 54/18 Items for consideration for a future agenda**
- Highways Report
  - Woodland Management Plan
  - Canal Report
  - PCSO Report
  - Act on the Annual ROSPA Report Millennium Field
  - Budget Report
  - Clerks Appraisal
- 55/18 Date of next meeting**  
It was confirmed that the next Parish Meeting will be on **Wednesday 17<sup>th</sup> October 2018 at 8pm** and will be held in the Sedgwick Village Hall.

*The meeting closed at 9 25 pm*

Signed: ..... (Chairperson)  
Date: 17<sup>th</sup> October 2018