

## SEDGWICK PARISH COUNCIL

### Minutes of the Council Meeting held on Wednesday 11<sup>th</sup> March 2020 at 7:30pm Venue: Sedgwick Village Hall

**Present:** Cllr B Holmes (Chairperson), Cllr R Gill, Cllr G Stoker, Cllr D Willacy, District Cllr B Cooper, District Cllr R Bingham and Mrs S Roberts (Parish Clerk). No members of the public attended.

**117/19 Apologies:** It was resolved for apologies with reasons given, to be noted from PCSO Boaks, Cllr J Oscroft, Cllr B Smith and District Cllr T Harvey

**118/19 Non-Attendance:** County Cllr B Gray,

**119/19 Minutes:** It was resolved for the Chairperson to sign the minutes of the meeting held on 12<sup>th</sup> February 2020 as a true record.

**120/19 Declarations of Interest / Dispensation Requests:** None

**121/19 Public Participation:** None

**Correspondence** None received

**Police Report:** The report will be displayed on the noticeboard and website.

**District Cllr Bingham:** reported that it has been proposed that both SLDC and CCC will be amalgamated into a single unitary authority from 2021. Cumbria is not big enough to be split into two authorities. Today the government has announced in the budget funds to be spent on potholes to improve the roads.

**District Cllr Cooper:** Reported he would be up for re-election this May, but was unsure if the elections would happen due to Covid 19 outbreak.

**County Cllr B Gray:** Did not attend the meeting

**Village Hall Report:** None but a member of the Committee would be attending the APM

**122/19 Planning: Planning Application:** - None received

#### **123/19 Highways/Footpaths**

1. The Highways report was reviewed. All faults have been reported and all outstanding faults are still being assessed. Further faults would be reported, the collapsed verge by the River Kent and a large pothole by the gate post at Sedgwick House.
2. The Clerk report there was no update from Highways Department about the incident reported on 1/1/20 when a pedestrian was hit by a vehicle and that no reply had been received from District Cllr Gray
3. Highways have informed the Clerk they have no control over the contractors who felled the trees adjacent to the railway line on the Natland Road but will investigate the reported damage to the wall and verge which is a hazard on the road.
4. Cllr Stoke reported a near miss when a car opened a door whilst another car was passing at the parking area near Brettargh Holt roundabout.

#### **124/19 Canal**

1. Cllr Gill has carried out the monthly the inspection of the canal and reported a section of stone wall had collapsed and bushes/trees which had been cut back where in need of attention. It was agreed to monitor the situation and report back in May what work was required so it can undertaken by the contractor.
2. Cllr Willacy reported he attended the Oral History event by the NLHF at Lane Farm which he enjoyed.
3. NLHF Steering Group next meeting will be held on Wednesday 29<sup>th</sup> April and Cllr Smith has previously agreed to attend.

### **125/19 Playground /Millennium Field**

1. Cllr Stoker has carried out the monthly check for March reported the bins have been emptied and all was in good order.
2. SLDC. Polly Straker (Locality Team Leader) has emailed information about to make the Millennium Field a dog-free zone by issuing a Public Space Protection Order. It was agreed the process to establish the order was disproportionate and complicated so it was agreed to source and fit a large sign stating "Dogs are not permitted in this Play Area." Cllr Holmes to arrange and report back at the next meeting.
3. Cllr Stoker reported two replacement football goal posts have been purchased at a cost of £59.99 each have arrived and will soon be erected on the Millennium Field.
4. Cllr Stoker reported the picnic tables have been installed and secured and the area made good with flags and the old tables removed. The area is now ready for users.

### **126/19 Website:**

Cllr Holmes reported the agenda, minutes and reports from the Februarys Council meeting had been added. The GDPR policies will be added after Council has approved them. It was also noted the usage has improved. Website Report 32 Unique Visitors this Week and 138 Pages Viewed

### **127/19 GDPR Policy Review**

1. GDPR Clerk Consent Form, GDPR Suppliers Consent Form, GDPR Councillors Consent Form, GDPR Public Consent Form, GDPR Data Protection Consent Form, GDPR Emergency Plan Volunteers Consent Form, Data Protection Policy update, Retention Policy Update, Freedom of Information Policy review, General Privacy Notice Review, Press and Media Policy Review, Protocol on the recording and filming of Council Meetings review, Website Cookie Policy review, Website Privacy Policy Notice, Website Management Policy review, Website Terms & Conditions Review and Website T&C and Accessibility Statement. SLDC Parish Remuneration Policy 2020/21.

The Parish Council agreed and accepted all these policies which will be updated next in 2021

### **128/19 Finance**

1. Bank Balance as of 28th February 2020 Current a/c £8,573.88 & Reserve £10,031.95
2. Payments Approved: Broadband Village Hall - March £17.99, Glasdon UK Ltd- picnic tables £1,795.50, Net World Sports, S Roberts -Goal Posts £127.93, S Lambert Labour for Picnic tables £195.00, S Roberts Materials £120.31, Salary and Expenses Parish Clerk- S Roberts £1,446.25 ICO Annual Fee £35.00 and Newsletter Printing Plus £125.90
3. The Accounts Report from meeting dated 11<sup>th</sup> March 2020 was checked and signed.
4. The Clerk has discussed with CALC, her understanding of the Small Parish Accounts Exemption regulations. Confirmation received from PFK Littlejohn which confirms that you need to complete part 3 if either your gross income or your gross expenditure is over £25k. If your gross income / gross expenditures are both below £25k you are exempt and complete part 2.

### **129/19 Annual Parish Meeting – Wednesday 18<sup>th</sup> March 2020.**

Sgt Scott O'Neill has agreed to present information to residents and each Parish Cllr will speak about their role in 2019/20. The Clerk will contact and invite reports from all interested groups. Cllr Holmes will purchase refreshments. Cllr Gill to bring the Council projector and Cllr Willacy glasses for the beverages. Cllr Willacy suggested a raffle which was agreed with a bottle of wine as the prize. The agenda and notice will be displayed in the newsletter and on the noticeboard.

**130/19 Newsletter:** Received and distributed, also put on the website. The feedback was positive and comments made about the photo on the front being lovely.

### **131/19 Items for consideration for a future agenda**

- April - approval of accounts and governance statement
- Highways Report
- Canal Report
- Review of Financial Standing Orders
- Election in May – Cllr Oscroft will not be standing again, the Chair wished to thank him for his commitment over the past years. The Clerk will attend training on 17<sup>th</sup> March 2020 – update on the elections
- Repair to section of stone wall and foliage cut back monitored in May 2020

**132/19 Correspondence:**

- **Commemoration of Centenary:** request from Crosscrake WI to plant a tree on the Millennium Field, - reply received from WI states that they would rather plant bulbs. The Parish Council accepted the Clerks donation of a dwarf cherry tree , Cllr Willacy agreed to plant it. After the tree planting the WI would be notified so they could plant bulbs in this area.
- **SLDC Local Plan Review- Early Engagement Parish:** received and noted
- **SLDC Climate Conversation:** received and displayed on the website and noticeboard
- **ICO Latest News:** received and noted
- **Tenancy Strategy Update:** received and noted
- **Coronavirus advice from Public Health:** received and will action when necessary
- **Neighbourhood Watch Encourages Protecting the Isolated and Vulnerable During the Covid 19 Outbreak:** received and will use if required
- **Calor Rural Community Funding:** applying for funding to pay for the new picnic tables
- **ACT Gazette – Spring 2020:** received and noted
- **Crosby Ravensworth Tree Group:** received and will keep on file
- **Parish Remuneration Panel Report 2020-21:** received and recommendations approved
- **South Cumbria News- Cumbria Constabulary:** received and noted
- **Keep Britain Tidy- Fed up of Dog Fouling in Kendal:** received and will keep on file

**133/19 Date of next meeting**

It was confirmed that the next Parish Meeting will be on **Wednesday 8<sup>th</sup> April 2020 at 7 30 pm** and **APM Wednesday 18<sup>th</sup> March 2020 Cancelled due to Covid 19 Outbreak**, both would be held in the Sedgwick Village Hall.

*The meeting closed at 9 00 pm*

Signed: .....

Chairperson Mrs Boyan Holmes

Date: 10<sup>th</sup> June 2020

**Members were reminded to check regularly for any updates regarding the COVID-19 crisis.**