

SEDGWICK PARISH COUNCIL

Minutes of the Meeting of Sedgwick Parish Council held on Wednesday 8th July 2020 at 7:30pm

This meeting took place using the videoconferencing platform "Zoom".

Members of the public were given the opportunity to join the meeting online or by phone.

Present: Cllr B Holmes (Chairperson), Cllr R Gill, Cllr R Smith, Cllr Stoker, Cllr B Tanham, and Mrs S Roberts (Parish Clerk). No members of the public

- 26/20 Apologies:** It was resolved for apologies with reasons given, to be noted from PCSO Boaks and District Cllr R Bingham
- 27/20 Non-Attendance:** County Cllr B Gray., District Cllr B Cooper and District Cllr T Harvey
- 28/20 Minutes:** It was resolved for the Chairperson to sign the minutes of the meeting held on 10th June 2020 as a true record.
- 29/20 Declarations of Interest / Dispensation Requests:** None
- 30/20 Public Participation:**
Correspondence has been received by email, from a neighbour of the BT building, who was experiencing several issues including van alarms being activated, mostly in the evenings. The Clerk has emailed the PF help desk, who are now logging it through Openreach MOP Complaints Procedure. I have informed the residents of this outcome and she has all the details of who to contact at Openreach. It was agreed she would inform the Council of a resolution and I would contact her if I received an update. She thanked the Parish Council for their intervention.
- 31/20 Reports**
Police Report: None Available due to Covid-19 lock down, but receive weekly updates on Covid_19
District Cllr Bingham: Attending another meeting sends his apologise
County Cllr B Gray: Cllr Gray did not attend the meeting.
Village Hall Report: update from secretary: Village Hall Committee has received guidance via insurance on the opening of the Hall. Hall will stay closed until September 2020, a meeting would be called for the user groups to discuss Covid-19 regulations and risk assessments before reopening. The Village Hall has received a government grant to support costs during the COVID-crisis.
- 32/20 Policy Review;**
- Community Emergency Plan- updated and agreed by all Councillors
 - Complaints Procedure – it was agreed by all Councillors to adopt this revised document
 - Draft Nalc model Code of Conduct: it was agreed to look at this document as SPC code of Conduct was being reviewed in September's meeting
- 33/20 Planning:** None received
- 34/20 Sedgwick Parish Council COVID 19 response -** Cllr Holmes reported that the Neighbourhood Resilience Group continues to offer support - many thanks to the clerk for her continued work. Our social media and website is regularly updated with current advice and information. The area is not a hot spot now although we seem to have numerous visitors to the area and the caravan park, holiday homes and pubs have reopened. We are aware the situation is being monitored and hope the virus doesn't return as in other parts of the country.
Sedgwick Neighbours and Friends Resilience Group. -nothing to report
Correspondence: Community Hub Update, Emergency Support Helpline, SLDC -Shape South Lakelands post-Coronavirus Future, CALC Parish Response to Covid-19 in South Cumbria, SLDC Covid_19 Briefing update 19 June 2020, Covid-19 Recovery; latest News from the ICO, Letter from The Queens Representative for Cumbria and update on Covid-19 Cumbria Community Resilience Group. Support Cumbria CVS Judith Smale. Covid_19 Outbreak Control Plan
All received and noted

35/20 Highways/Footpaths

1. Highways report discussed by Cllr Stoker. All faults are logged.
2. It was reported there are road works near Railway Cottages; it was thought these are emergency gas repairs as the Council had not been notified. Although the signs said road closed it is passable.
3. The annual cut along the canal path, from the Aqueduct bridge to Sedgwick Hill Bridge and along the gentle steep paths and was carried out to an excellent standard. The Millennium Field, back Lane and the Green have all been cut this week.

36/20 Playground /Millennium Field

1. Monthly Safety Report – The field was closed on 23rd March 2020 in line with government instructions. Cllr Stoker yesterday checked the equipment and reported that there are no issues.
2. The Clerk reported that the Annual ROSPA inspection had been booked and would be completed August/September 2020 at a cost of £100+Vat.
3. Reopening of the Play Area: Cllr Holmes discussed the Covid-19 risk assessment, which was agreed, the signage was agreed and will be attached to the gate on entry and 2 sanitizers will also be available. Cllr Stoker had checked the equipment and cordoned off equipment that allow people to get too close. He would also clean equipment which was dirty before opening. Cllr Holmes and Cllr Stoker will re-open the field at 9.30am tomorrow (9/7/20) and would ensure all agreed measures are in place.
4. Cllr Gill had suggested we may need to require a sanitiser stations before the Millennium Field can be reopened. It was agreed to tape the sanitizers to the gate as the expense of the stations was not required.
5. SLDC News Release – Council play areas re-opening: noted and discussed

37/20 Canal

- a) The monthly safety check by Cllr Gil was noted; there are no issues. It was agreed to delay the repair to the wall. The diseased trees looked in better shape than expected. He noticed that coloured pegs had been knocked into the ground in several locations. Cllr Holmes will investigate.
- b) Cyclists using the Canal Path – Cllr Gill reported it was still being used by cyclists and he stopped one on the path who had come from Levens Park which is not a cycling route either.
- c) Ash Dieback Disease Information: the findings of the recent inspection by A.Hearne has been added to the Woodland Management Strategy which will be reviewed in October after he has marked trees which require felling.
- d) Lancaster Canal Trust Magazine and information: received and noted

38/20 Website

Cllr Holmes reported the website is up to date and being visited but is lower than last year probably due to less visitors planning on coming to the area. The website has proved invaluable during lockdown as it has enabled us to fulfil legal obligations in communicating with the public and because the noticeboard has been out of action. It continues to be cross populated from Facebook, which has been very useful when disseminating information to the community.

39/20 Finance

- a) Bank Balance as of 29 May 2020 Current a/c £14,104.98
- b) Payments Approved: Broadband Village Hall July £17.99, Zoom monthly fees £14.39, Annual Fee £99.80, Parish Clerk Salary & expenses £1,598.64
- c) The Accounts Report from meeting dated 8 April, 8 June 2020, 8th July including transactions cleared was signed.
- d) External Auditors emailed the corrected AGAR 2 for 2019-20 for completion, which has been completed and displayed
- e) Zurich Insurance: overdue payment: confirmation they have received payment

40/20 Summer Newsletter

The draft copy sent to all Cllrs was approved. The Clerk agreed to arrange printing of 200 copies. No extra copies printed as public places are not displaying any printed materials to meet Covid-19 requirements.

Cllr Gill to send image with newsletter, to the printers

The delivery list was agreed between the Cllrs and Cllr Holmes agreed to update it.

41/20 Arrangements to acknowledge David Willacy's Service to Sedgwick Village as Parish

Councillor for 39 years: It was unanimously agreed to plant a tree in the Millennium Field to commemorate David's contribution to Sedgwick Village. This will happen in the Autumn when the lockdown has eased further, together with a public function or meeting.

42/20 Items for consideration for a future agenda

- Update on Covid-19
- Summer Newsletter- review
- Highways Report
- Canal Report
- Millennium Field ROSPA Annual Report/ risk assessment
- PCSO Report – if available
- NALC Complaints Procedure – agree to adopt
- Policy Review incl Financial Reserve Policy and Canal Management Plan update.
- ROSPA report
- Tree Planting for Mr D Willacy

43/20 Correspondence:

- **Action for Health and Mental Health Provider Forum:** received and noted
- **Cumbria Arts & Culture Network: Covid _19 Newsletter;** received and noted
- **Digital Borderlands- Broadband Funding;** received and noted
- **Borderlands Voucher Scheme for Broadband;** received and noted
- **SLDC joins Countryside Climate Network;** received and noted
- **New Code of Conduct Consultation:** received and considering for adoption on Septembers Agenda.
- **SLDC – Continuation of the Appointment of the Independent Person;** received and noted
- **Electric Vehicle changepoint Webinar;** received and noted
- **Darker Skies Presentation- Scheduled Wed 14th October 2020;** All noted and will appear on Octobers Agenda
- **SLDC- South Lakeland District Council – Standards Committee agenda for meeting 7th July 2020:** received
- **Invitation to Focus on Funding Forum virtual event – 3rd July 11 to 12 30;** received and noted
- **Summer Reading Challenge 2020:** received and added to the Summer Newsletter
- **SLDC- News Release- Bay Partners;** received and noted
- **Local Locus Hub Meeting;** received and noted
- **South Lakeland Local Plan Review;** received and noted
- **ACT Gazette- Summer 2020;** received and noted
- **Parish Councils Carbon Foot printing;** received and noted
- **SLDC -News release- Ambitious action to combat climate change agreed;** received and noted
- **Neighbourhood Watch July Enewsletter:** received and noted

It was agreed that during the summer recess all correspondence will be circulated by the clerk but only significant items will be listed at the next meeting.

43/20 Date of next remote Meeting

It was confirmed that the next Parish Meeting will be on **Wednesday 9th September 2020 at 7 30 pm**
If the Village Hall has re-opened it was agreed to convene a “hybrid” meeting there with an option to join remote as well as attend in person. If the hall is still shut, a remote meeting will be convened.

The meeting closed at 9: 10 pm

Signed: (Chairperson) Date: 9th September 2020