

SEDGWICK PARISH COUNCIL

Minutes of the meeting held on Wednesday 13 April 2016 in Sedgwick Village Hall at 7:30pm

Present: Cllrs B Holmes (Chairperson), J Goodland, R Gill, D Willacy, G Willacy, District Cllr S Eccles, County Cllr Gray, Mrs S Roberts (Clerk), PCSO M Boak and two member of the Public

142/16 Apologies

It was resolved for apologies, with reasons given, to be noted from Cllr J Oscroft.

143/16 Minutes

It was resolved for the Chairman to sign the minutes of the meeting held on 9 March 2016 as a true record.

144/16 Declarations of Interest / Dispensation Requests – None declared

145/16 Public Participation

- No issues raised by local residents
- Police Report. Since our last meeting 59 incidents were reported with 12 recorded, none in this Parish; a full report is displayed in the Parish Notice Board.
- District Cllr Eccles reported that she had nothing of interest to report due to the forthcoming elections.
- County Cllr Gray also reported the same other than there would be roadworks on the A591 from Brettah Holt to Shenstone with two weekend evening closures in May 2016. Cllr Gray agreed to email Clerk this information so it can be displayed asap. Chairperson asked Cllr Gray if she could inform the agency who dealt with the diversions to be aware of the low bridge in the village when diverting HGV vehicles.

146/16 Planning – Riverside Cottage Sedgwick SL/2016/0259 - Demolition and Replace Flood Damaged Dwelling – It was agreed by all Councillors to support this application

147/16 Flood Action

- SLDC Communication – SLDC continue to send information. The Chairperson has re-submitted her letter of 19/1/16 to Peter Hosking (regarding drainage and traffic issues) as the original has still not been acknowledged. It was agreed to raise this at the next meeting.
- Correspondence received about help in removing Sludge/Gravel deposits on non-agricultural land was discussed the Council reported that the parish had none to remove.
- Footbridge Closure – Chairperson has been informed by the National Trust that the bridge had been repaired and would be shortly opened. Cllr D Willacy would inspect the bridge and report at the next meeting.

148/16 Highways/Footpaths

Parish Clerk provided updates on reported Highways defects. Clerk had contacted the Area Steward and had no reply to date on the two jobs outstanding from 2015. Cllr Gray requested details so she could investigate and report back at the next meeting

149/16 Playground /Millennium Field

Adult Outdoor Gym Equipment Open Day Sunday 17th April at 12 pm, this would be a low key event with a demonstration on how to use the equipment and a photograph opportunity. All of which would be sent to Lakes Leisure who donated the Parish funding for the equipment.

The new equipment was now covered under the Parish Insurance Policy, which is renewed in June 2016 the premium with the 'all risk' cover for the equipment will be a cost of

£395.53. This amount was agreed to pay by the Council. It was noted that Cllr G Willacy had completed the monthly maintenance check and reported that a bolt had loosened on a piece of gym equipment. Chairperson would contact 'Fresh Air Fitness' and request spare bolts as they previously had agreed to also sending images of the sheared bolt and would report back at the next meeting. Cllr J Goodland agreed to refit bolt.

150/16 Canal

Councillors met on site with contractors and had obtained two quotes. Cllr D Willacy agreed to obtain a further quote. This matter would be discussed at the next meeting. The tree felling license would be available shortly which gave a twelve month period to complete the work. Historic England had been involved in the consultation of the Licence and where in agreement with the task involved, be it near an historical land mark. Councillors met with Lancaster Canal Trust who were in agreement with the plan of work required and requested to drill a small bore hole at the time of work commencing so they could establish the condition of canal bed. Councillors agreed to allow this excavation. The canal bank paths are being repaired by J Dalzell, Cllr G Willacy reported that this would be completed shortly and report back at the next meeting. As this project would be costly Chairperson would source funding and report back of any funding available for the Parish Council to bid for.

151/16 Sedgwick Village Hall

Cllr D Willacy reported the Brownies have produced birthday cards for the Queen's 90th birthday and the best one was sent to her. They had received confirmation of this gesture by the Queens Lady in Waiting. Cllr D Willacy produced the letter which is on display in Sedgwick Village Hall.

Cllr D Willacy reported that the external windows would be painted in the near future. It was raised that sand was being left on the floor causing a hazard to other users, this would be reported to the Village Hall Committee.

Cllr D Willacy said there was a meeting next Monday and he would report back at the next meeting about the broadband & line rental that they had received funding for.

152/16 Finance

- 1) The bank balance as of 31 March 2016 is £14,047.31
- 2) Receipt: None
- 3) Payments: It was resolved for the following payments to be approved: APM Expenses £34.86, Printing Plus – Newsletters & Cold Calling Leaflet £168.32, Computer & yearly software £389.98, Printerland Printer & Toner £300.47.
- 4) Sedgwick Parish Council 2015/16 Payments & Receipts Report was received and accepted by the Council.
- 5) Annual Governance Statement of the Audit Returns 2015/16, section 1 and 2 was completed by Chairperson and Parish Clerk
- 6) Accounts for payment (previous meeting 9th March) now cleared and signed by Council.
- 7) Appointment of Internal Auditor. Alan Hartley had been appointed as Internal Auditor for 2015 at a Fee of £50. It was agreed to offer him the appointment for 2016
- 8) It was noted that the vat refund claim was £1,701.67

153/16 Correspondence

- Registration Town & Village Greens: information received and distributed to all councillors, Chairperson has update and reply to this correspondence.
- Celebration Queens 90th Birthday Party – The request to light a beacon to celebrate the Queen's birthday was discussed. Chairperson has contacted the Stainton Parish Clerk and all Parishes are invited to attend their lighting of a beacon near the Church on Thursday 21st April at 7 15pm and further celebrations would happen at Sedgwick Village Hall in July.
- Spring Newsletters had been completed and delivered to all parish residents. It was reported that the feedback was excellent.

- Council had received feedback from four residents that they would have liked a house to house mailing of the agenda as they were unaware of the APM. It was noted that the poster and agenda had been displayed throughout the village, on the website and on our facebook page. It had also been documented through the PC Minutes. It was agreed that the costs and manpower required to print and distribute agendas to each house would not have been best value. It was agreed to publish the date of the next APM in the Autumn Newsletter which is delivered to all the residents in the parish.
- Sedgwick 'No Cold Calling Zone':- The information has been sent to all the residents in the parish so they can vote on if they wish to adopt the No Cold Calling Initiative. To date 25 had been returned. It was agreed to collate the returned votes at the next meeting and plan the launch phase based on levels of engagement in the vote.
- May Elections: All the nomination packs have been returned to the election office and Officers would be notified shortly. It was noted that Cllr J Goodland would not be standing for election again and Gerry Stoker has put himself forward for nomination. It was reported that there were no other nominations, so no election would take place and all nominees accepted as Sedgwick Parish Councillors. The elections in May would be for a Police Commissioner and District Councillor.
- Litter Picking Day Sunday 17th April 2016. This would commence at 10 30 am at the Village Hall with Chairperson organising the areas for the pick to take place followed by beverages at the Village Hall provided by the WI.
- Transparency Fund: The computer & printer have now been purchased.
- Ground Maintenance Three Year Contract: discussed and agreed by Council.
- Petition with regard to Planning Decisions, this was explained to why the Parish Councillors should have powers in decision making in their parish and it would mean Councillors would need to register their vote before 16th April.

Any correspondence, notices and publications received since the last meeting and not included on the agenda were noted

154/16 Items for consideration for a future agenda

- Appointment of Sedgwick Parish Officers
- Highways Repairs
- Canal Management
- Flood Action
- 'No Cold Calling' Zone launch
- Gym Equipment maintenance

155/16 Date of the next Meeting

It was confirmed the date of the next meeting of the Council will be **Wednesday 4th May 2016** and will commence at **7.30pm in the Sedgwick Village Hall. (please note change to previous published date.)**

The meeting closed at 9 00 pm

Signed : Chairperson)
Date : 4 May 2016