

## SEDGWICK PARISH COUNCIL

### Minutes of the Annual Meeting held on Wednesday 13 July 2016 in Sedgwick Village Hall at 7:30pm

**Present:** Cllrs B Holmes (Chairperson), R Gill, D Willacy, J Stoker, Mrs S Roberts (Parish Clerk), District, Cllr S Eccles and two members of the public.

#### 38/16 Apologies

It was resolved for apologies with reasons given to be noted from Cllr G Willacy, J Oscroft, County Cllr B Gray and PCSO Boaks.

#### 39/16 Minutes

It was resolved for the Chairman to sign the minutes of the meeting held on 08 June 2016 as a true record.

#### 40/16 Declarations of Interest / Dispensation Requests: None

#### 41/16 Public Participation

Police Report: this was received and will be displayed on the notice board  
District Cllr S Eccles – Nothing to report for this month  
Members of the Village

It was reported that Firework had been set off on two Saturday evenings at 10 pm from The Villa Hotel. The local residents had contacted The Villa Hotel but felt the response was not helpful and requested the Parish Council to intervene. It was agreed for Chairperson to contact The Villa Hotel to establish when these events would take place and what means of notification would be given. It was also suggested for Chairperson to contact the police to establish what license was held for these events. As The Villa Hotel was in Levens Parish it was agreed to contact Levens Parish Council and raise this issue with them.

#### 42/16 Local Funding:

District Cllr Eccles has funding available for the Parish and agreed to support the establishment of NCCZ and Newsletter with a grant of £250. She believes County Cllr Gray had funds available to support Parish Projects – this will be discussed at the next meeting.

#### 43/16 Planning

No planning application had been submitted to SLDC since the last meeting.

#### 44/16 Flood Action

**SLDC Communication:** Chairperson has not received any correspondence about the proposed Sedgwick Meeting. Chairperson will contact Mr Hosking to establish if any progress had been made copy Country Cllr B Gray into the email.

#### 45/16 Highways/Footpaths

- **Bridge Repair Status Report:** This was well received and noted on SLDC work involved in repairing the bridges in the area. It was agreed to add any other report on to the future agendas.
- **Road Repairs:** Councillors met last month before the meeting to inspect the poor road condition at the junction of Crosscrake Road/ Wellhead Lane which had been reported 4/4/16 and also during 2015 as part of the poor condition of Crosscrake Lane from Carex Farm to Raines Hall. The roads have been repaired but not to a satisfactory standard nor had the road marking been done.  
At present Highways Department are reporting these roads are not repaired so Clerk will report back at the next meeting the outcome.
- **New Repairs:**  
The repair near the river was not sufficient, The Clerk was instructed to report this again. Road Markings needed at the Junction at Crosscrake Lane on Natland Road.  
Two signs need replacing on both sides of the aqueduct bridge.

**46/16 Cyclist Issues:**

Cllr G Stoker reported he had addressed the Cycling complaint, he had liaised with all parties, who have notified the cyclist and all were satisfied with his action.

Cllr G Stoker felt this would be an ongoing issue for the Village, which he would Champion on behalf of Sedgwick Parish Council

**47/16 Playground /Millennium Field**

- The monthly playground inspection report had been completed by Cllr G Willacy Saturday 9<sup>th</sup> July and there was nothing to report.
- RoSPA Play Safety Inspection is schedule for August at a cost of £66.50 + vat. It was agreed for the Clerk to notify the inspector of the requirement to check the Adult Gym Equipment which would be an additional cost of £3.50 per item+ vat (5 items in total)
- Cllr Stoker presented quotes for two small football nets and a basketball net, it was agreed by all to purchase these items and Cllr D Willacy & Cllr G Stoker would install them in a location in the millennium field with consideration of noise levels for local resident's homes. Chairperson will acquire three quotes for each item prior to the purchase.
- It was agreed by all Councillors present, if the bin in the Millennium field had any rubbish in it, it will be emptied into the nearby grey bin by them.

**48/16 Canal**

- 1) The felling licence has been received from Mr Hearn, who agreed that Mr Parks quote was correct in order to meet recommendation of the Woodland Report he had compiled for Sedgwick Parish Council
- 2) Funding has been approved from the Environmental Partnership Funding total amount being £2674.04
- 3) Cllr G Willacy has sent to the meeting, the invoice for the path to the canal. Chairperson requested it be minuted that Cllr D Willacy had completed edge of the path which was unfinished and now was satisfactory.
- 4) The grass had been recently cut and there were no clippings left as previously reported on the road on Back Lane.
- 5) Cllr D Willacy report Mr Parks would commence work on the canal bed in August, this would be done in stages with three payment schedules of £900. Cllr D Willacy will report and update Councillors on work in progress. Also Chairperson will highlight the progress in the Newsletter, Posters and Village Website.

**49/16 Sedgwick Village Hall**

- The ceiling lights are much brighter as they have been changed to LED lightbulbs.
- The toilets have had replacement fans fitted.
- The Committee is purchasing a portable screen
- The Brownies have 25 members and there is a waiting list - which is good news
- The AGM will be Monday September 19<sup>th</sup>, Cllr D Willacy will be retiring this year and a replacement Chairperson or Secretary is required.
- Parish Clerk to liaise with Cllr D Willacy to have Broadband installed in the Village Hall

**50/16 Transparency Funding**

It was agreed to apply for this funding for next year, The Clerk would need to collate previous Transparency funding receipts and apply for new funding, which she will liaise with Chairperson and report back at the next meeting.

**51/16 Sedgwick No Calling Zone:**

The letters are ready to be inserted into the newsletter, further signs are required to cover all areas of the parish and Chairperson will confirm with SLDC on where they are to be erected. On Chairpersons site inspection, it was noted that signs had been cleaned and bushes cut back to make the signage visible to road users. This work had been done by Cllr G Stoker whom the Council thanked.

**52/16 Sedgwick Summer Newsletter**

Information to incorporate: - No Cold Calling Project, Parish Wi-Fi, Village Hall Broadband, Vacancy for Village Hall Chairman or Secretary, Village Hall AGM date, Canal Project work schedule, securing funding from SLDC for Canal Project, completion of the paths to the Canal, Cllr G Stoker Cyclist Champion for the Parish, Younger People Equipment in the Millennium

Field, Funding given to the Cricket Club, complaints about The Villa Hotel Fireworks Events and Dates of Sedgwick Parish Council Meetings.

**53/16 Parish Clerk Salary:** The Parish Clerk left the room whilst Councillors discussed National Guidelines for the post with Salary recommendations. Her considerable contribution to the work of the Parish was noted It was agreed that this contribution and expertise did not match the pay scale on which she is currently placed. It was agreed to change the pay scale for the post to 26 and back date it to September 2015.

**54/16 Finance**

- a) It was noted the bank statement as of 20<sup>th</sup> May was £24,086.75
- b) Receipt: The Village Hall Committee return Transparency Funding of £378.83
- c) Payments submitted this month and approved to pay are: Sedgwick Cricket Club £1540.00, CALC £29.50 Councillor Training, Clerk salary /expenses £1256.73, Canal Path J Dalzell £385.00 and BT Broadband for Village Hall yet to be invoiced.
- d) Cllr R Gill had completed bank details and would be a signature on the Parish Account.

**55/16 Correspondence**

**Letter: Draft recommendation of Electoral review of South Lakeland District Council**

It was agreed if any Councillors wished to comment on this they would complete the form on the link provided in the document

**Heversham & Hincaster Neighbourhood Plan Consultation:**

Councillors praised on how well the document was collate and could comment on line if they wish to make a response

**LAP Meeting 12 October at Arnside EI**

This was noted, Chairperson would attend if she was available on October

**SLDC Empty Home Guide for Parish Councils:**

This was discussed by councillors but not felt applicable for the parish, as no property was empty.

**DMU Councillors Commission:**

Chairperson volunteered to take part in this request and The Clerk would put Chairpersons name forward on behalf of Sedgwick Parish Council

**Festive Lighting Catalogue:**

This was noted by Councillors

**56/16 Items for consideration for a future agenda**

- Canal Update
- 'No Cold Calling'
- PCSO Report
- Transparency Funding
- Cyclist Update
- Summer Newsletter
- Councillors to consider issues that could have funding raised for in the Parish

**57/16 Date of next meeting**

It was confirmed the dates of the next meeting 14 September, which will commence at 7.30pm and will be held in the Sedgwick Village Hall.

*The meeting closed at 9 :15 pm*

Signed : ..... (Chairman)

Date : 14 September 2016