

SEDGWICK PARISH COUNCIL

Councillors are hereby summoned, and members of the public are invited to attend
the Annual Meeting of the Parish Council to be held on
Wednesday 11th May 2022 at 7.30pm Venue Sedgwick Village Hall

A G E N D A

1. **Election of Chairperson** – to elect a Chairperson 2022/23
2. **Declaration of Acceptance** – Chairperson to sign the Declaration of Acceptance of Office from 11th May 2022
3. **Election of Vice-Chairperson** – to elect a Vice-Chairperson from 11th May 2022
4. **Apologies** - to receive apologies with reasons for given absence beforehand
5. **Minutes** - authorise the Chairman to sign the minutes of the meeting held on 13th April 2022 as a true record.
6. **Declarations of Interest/ Request for Participation**
To receive declarations of interest by members in respect of items on this agenda. (Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).
The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
7. **Public Participation**
Members of the public will be given the opportunity to speak, ask questions or raise matters of interest regarding this agenda in accordance with the Standing Orders
8. **Reports**
 - To receive a report on behalf of Kendal Police Updates/Community Newsletter/
 - To receive any relevant matters from District Councillor Bingham
 - To receive any relevant matters from County Councillor B Gray & Cllr Douglas Rathbone
 - To receive report from the Village Hall Committee – 19th April 22 Meeting
9. **Vacancy of a Parish Councillor**- update
10. **Officers Roles and Responsibilities**- confirm roles for 2022
11. **Planning**- To receive and consider any planning applications which have been submitted to –or granted by – SLDC since the last meeting. none
12. **Highways/Footpaths** - to receive and consider any Highways/Footpaths matters.
 - a) To receive the monthly highways report and update of dates of repairs- Cllr A Holmes
 - b) Gritting of bus route- correspondence Peter Hosking 22/4/22
 - c) Speed Camera Update Cllr B Holmes – email received 4/5/22
 - d) Back Lane Sign – SLDC- Cllr Bingham
 - e) Bus Shelter – update Cllr B Tanham
13. **Playground / Millennium Field** – to receive and consider any matters regarding the Playground/Millennium Field.
 - a) Monthly Safety Report- verbal report Cllr G Stoker
 - b) Equipment Replacement- update costing/funding/equipment- report Cllr W Burrow
 - c) Safeguarding policy -for approval
 - d) Annual ROSPA report – to arrange
14. **Canal**
 - a) Monthly report by Cllr B Holmes
 - b) Monitoring of use of the Canal Path
 - c) Update of PCSO Newman inspection of the Canal Path with regarding vandalism of the no cycling signs
 - d) Annual Inspection required September – to arrange
15. **Website/social media**; verbal report by Cllr Holmes – canal information board/Jubilee information added.
16. **Finance**
 - a) To receive and note bank balance as of 30/4/ 22Current £
 - b) To receive Precept and Grant SLDC £11,359.34

- c) To approve payments: Broadband Village Hall May/June £18.99, Microsoft software annual fee £59.99, Internal Audit £80.00 & Insurance £ -to be agreed
- d) Sign the accounts agreed on 11th May 2022 and cleared the bank account.
- e) To approve 2022/23 of Insurance Policy – renewal date 1/6/22
- f) Financial Report
 - i. To Approve Internal Audit Report
 - ii. To receive Certificate of Exemption
 - iii Notification of completed Audit displayed for examination in the cabinet & website
- g) Receive Financial Report for 2022/23 -report Cllr B Holmes
- h) Changes to SPC banking charges and terms.

17. The Queens Platinum Jubilee Beacons Celebrations – 2nd June 2022 – Update – Cllr B Holmes – decision to purchase 2 prizes

18. To receive items for consideration for a future agenda

19. Correspondence

20. Open Action not covered elsewhere on the agenda

- Calc – CCRG Meeting and notes – received 29/4/22
- Calc – Nalc legal update April 2022
- Street Naming & Numbering Addressing Guidance and Policy
- Possible Spam Grant Funding Opportunities

21. Date of Next Meeting – to confirm the date of the next meeting will be **8th June 2022**. The meetings will commence at 7.30pm and will be held in the Sedgwick Village Hall.

Additional items requested by councillors may, at the discretion of the clerk be added to this agenda in advance of the meeting or deferred to item 15. Please contact the clerk immediately if there is such a request. In accordance with standing orders, the decision of the clerk is final.

S Roberts – Clerk to the Council

Public Participation Guidance

Each member of the public is entitled to speak once in respect of each matter and for up to 3 minutes with 10 minutes being allocated overall for the Public Participation section. These limits may be extended at the discretion of the chairman. Comments must be addressed through the chair. The Chairman will decide in which order matters will be heard and whether an immediate response may be given at the meeting or arrangements made to respond or discuss the matter further at a later date. Questions and comments and responses will be minuted concisely. To comply with privacy and data protection advice, individuals participating or named during this section will not be named in the minutes.

For more details see www.sedgwickparishcouncil.org.uk/public-participation.html

Written Reports

Canal Report

Highways Report